

<b>POSITION DESCRIPTION</b>	
<b>POSITION</b>	Clinical Lead (Care Coordination)
<b>REPORTS TO</b>	Reginal Services Manager
<b>POSITION SUMMARY</b>	This position is responsible providing clinical leadership to team by improving and uplifting clinical and case management practice, governance, and psychosocial support services to Awabakal clients and their families living with complex care needs, complex health conditions, or dementia, to improve their quality of life and end of life care.
<b>LAST REVIEW</b>	September 2021

## KEY RESPONSIBILITIES

- Lead and improve the quality of clinical care planning process, assessment, monitoring of ongoing clinical care for our aged care and NDIS clients.
- Provides clinical supervision, consultation, and case advisory assistance to the team, liaises with external service providers, and actively contributes to the development of a services sector that is responsive to and can meet the needs of people living with complex care needs, complex health conditions, dementia, or other psychosocial support issues experienced in the local region community.
- Provide Clinical supervision and mentoring to Aged Care & NDIS teams, on best practice in clinical and case management with a focus on health, wellness, reablement, and people-centered practices.
- Provide information and education about clinical management practices and available resources to the Aged Care & NDIS teams.
- Oversee the development, implementation and monitoring and review of Service User Agreement & Care Plans for Clients.
- Support and guide the Aged Care & NDIS teams access to short term interventions at key stages of the dementia journey to enhance the wellbeing of clients with dementia, including psycho-educational and psycho-social interventions including early intervention, wellness, end of life care, palliative care and counselling programs as required to meet individual needs and goals.
- Ensure person centred services are delivered from a health, wellness and reablement maturity framework perspective, empowering clients, and their carers focusing on the needs and rights of the person with complex care needs and/or dementia.
- Liaise with the Awabakal Medical services to promote the Chronic Disease pathway model in supporting clients who are vulnerable or at high risks.
- Be flexible and responsive to meet the needs of the clients ensuring clinical care demands and timely referral to Awabakal medical services are managed appropriately.
- Provide clinical education to clients on access pathways to clinical and psychosocial supports and services, as may be required.
- Establish links & referral pathways, collaborate, and develop close working relationships with both internal and external key stakeholders, such as specialised palliative care services.
- Support clients to access to diagnostic, allied health, and community support services by using existing relationships and local referral systems.
- Support clients to access and maximise their My Aged Care as appropriate.
- Promote an awareness of the needs of people with dementia, end of life directions in aged care, and their carers from special needs groups including those from diverse cultural backgrounds and develop culturally appropriate service strategies to meet individual needs and improve service access.
- Demonstrate a high standard of personal and professional behaviour consistent with Awabakal values and develop positive team relationships.
- Work with team to promote Awabakal services as a centre of excellence for clinical care service, education, and support for clients living with complex health conditions and dementia.
- Maintain confidentiality of information pertaining to clients, carers and workers.
- Participate in clinical supervision as required.
- Assist to meet the reporting as required
- Ensure that workers are aware of and adhere to Work Health and Safety practices.

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- Participate in professional networking as appropriate to bring about professional development/peer support and to maintain links with other services providers, allied health services, specialised palliative care services and Dementia Australia.

## GENERAL

- Ensure conduct is in line with Awabakal Code of Conduct, Core Values, policies, and procedures
- Demonstrate and uphold exceptional safety standards at all times and in accordance with any workplace health and safety requirements, to ensure your own safety and the safety of others
- Display a positive attitude and develop and maintain effective working relationships with internal and external stakeholders
- Maintain absolute confidentiality regarding client and patient information and ensure client information and records are entered into the appropriate systems.
- Undertake any other tasks, duties, or specific projects within your area of skills and expertise, as required

## QUALIFICATIONS / CERTIFICATES / LICENCES

- Registered Nurse qualification
- Registration with the Australian Health Practitioners Regulation Authority (AHPRA)
- First Aid / CPR Certificate
- National Police Check
- Working with Children Check
- Drivers Licence

## EXPERIENCE

- 10 years' experience as a Registered Nurse
- Demonstrated experience providing comprehensive health care to people living with complex care needs, complex health conditions, dementia, or other psychosocial support issues experienced in the local community.
- Demonstrated experience providing leadership, clinical supervision and mentoring clinical health teams.

## COMPETENCIES

- Excellent organisational and time management skills
- Highly developed written skills with demonstrated experience in recording accurate clinical notes.
- Excellent communication and interpersonal skills with the ability to communicate effectively with Aboriginal and Torres Strait Islander people
- Proficient in the use of MS Office Suite
- Ability to demonstrate confidentiality
- **Aboriginality is an essential requirement for this position under Section 14D of the Anti-Discrimination Act**

## SIGN OFF

I understand the Position Description as set out above and agree to fulfill the tasks and responsibilities to the best of my ability for Awabakal.

<b>Print Name</b>			
<b>Signature</b>		<b>Date</b>	